

SPRING 2008 REFUNDS

(REVISED)

Spring 2008 refunds will be distributed according to the following schedule:

Continuing Full-time Students – January 23, 2008 (Corbett Sports Center**)

New, Transfer, and Part-time Students – January 31, 2008***

First-time Direct Loan Borrowers – February 15, 2008***

** Students not enrolled in direct deposit must report to Corbett Sports Center from 8:00am – 5:00pm to pick up refund checks. Students enrolled in direct deposit will have access to their refunds on the morning of January 23rd.

*** *Information will be forthcoming on refund distribution for January 31st and February 15th.*

If you are enrolled in direct deposit and your bank account information has changed since your last refund, please be sure to provide the Treasurer's Office with your new bank account information. If the information is not changed, the refund will be sent to your old bank account and there will be a delay in receiving your funds.

WANT YOUR REFUND QUICKER??

If you would like to avoid lines and receive your refund quicker, you can have your refund check deposited directly into your checking or savings account. To enroll in direct deposit, please complete the enrollment form on the following page and bring it or mail it to the Treasurer's Office (the form must bear a notary public seal if mailed in). If you are already enrolled in direct deposit, there is no need to send in another form.

**North Carolina A&T State University
Direct Deposit Authorization**

New Enrollment [] Change Enrollment [] Delete Enrollment []

Student Name (Please Print) _____

Bank Name _____

Student ID # _____ Student Phone # _____

Instructions:

COMPLETE ALL THE INFORMATION ABOVE; ATTACH A VOID CHECK TO THIS FORM, THEN SIGN AND DATE AT THE BOTTOM OF THE PAGE.

NOTE: A void check that bears the bank routing number and account number, must be attached with the submission of this authorization agreement. **Your name and address must be preprinted on the check. We will not accept starter or counter checks.**

Please make certain to write VOID across the face of the check.

Please Read the Following Carefully:

Once your consent for direct deposit has been processed, a one-time zero dollar (\$0.00) transaction may be processed and may appear on your bank statement. This is a test transaction to ensure the accuracy of the electronic deposit information. This process can take up to ten (10) business days. No direct deposit of refunds can occur during this period. Once you sign up for direct deposit, all future refunds will be in the form of direct deposit unless this agreement is terminated by written notification.

Your signature on this consent form authorizes the University to apply financial aid funds to the balance of your student account including miscellaneous charges, charges left unpaid from previous semesters and returned check charges. Proceeds from any financial aid award will be deposited into your checking account. If the funds are electronically deposited into your checking account in error, the University reserves the right to initiate a debit transaction against your account to recoup the funds.

The information provided on this form will continue to be in effect during your enrollment at the University. This information will be used for subsequent semester refunds unless you submit a new authorization form to change or cancel this direct deposit enrollment. Cancellations must be in writing to the Treasurer's Office.

It is your responsibility to notify the Treasurer's Office of any change in your bank account. Any changes that have occurred without our notification will cause a delay in the disbursement of your refund. The University will not initiate any refunds while awaiting the return of funds caused by a rejected direct deposit. Additionally, you may incur a \$10.00 charge for the return of funds caused by a rejected direct deposit.

Please note that it is your responsibility to make certain that your refund has been deposited into your account prior to conducting any transactions that would draw against those funds.

Student Signature: _____ Date _____