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MESSAGE FROM THE CHIEF OF POLICE

Assistant Vice Chancellor for Police and Public Safety

On behalf of the staff of the University Police Department, I extend our greetings. We are pleased to provide you with a variety of information about campus safety. We encourage you to familiarize yourself with these services and take advantage of them to help make your educational and living experience at North Carolina Agricultural and Technical State University safe and enjoyable. We hope you will use the information and become our partner in preventing crime and maintaining a safe environment. All the efforts of the University Police Department are aimed at providing a safe and harmonious environment wherein our community can thrive. We believe the best way to build a community is to work together. Accordingly, we endeavor to preserve old relationships and continuously form new ones within our community. Whether you are representing yourself or a group, we encourage you to let us know how the University Police Department can serve you. Every member of the University Police Department is committed to the concepts of personal and professional excellence, uncompromising integrity, continuous improvement, productive teamwork and efficient safety, security and law enforcement services. We take pride in our accomplishment and abilities, and in all we do. The safety and well-being of our student, faculty, staff and visitors are always our primary concern. Please be assured that we take the issue of campus safety seriously, and we are determined to continue our efforts to assure our campus remains safe. To do so, of course, requires not just our efforts, but the cooperation and understanding of every member of our community. A truly safe campus can only be achieved through the cooperation of its students, faculty and staff. We are indeed thankful for the cooperation and support given us by the University leadership and the University community.

Glenn C. Newell, AVC
Chief of Police
UNIVERSITY POLICE DEPARTMENT



CAMPUS SAFETY & SECURITY

“A Shared Responsibility”

Campus Safety and Security at the North Carolina A & T State University is a shared responsibility. Clearly, the best protection against campus crime is an aware, informed, alert campus community students, faculty and staff who use reason and caution along with a strong law-enforcement presence.

The vast majority of our students, faculty, staff and visitors do not experience crime at North Carolina A & T State University. However, despite our best efforts, crimes sometimes occur. This information is provided because of our commitment to campus safety and security and in compliance with the federal law, The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Clery Act). If you have concerns, questions or comments about federal or state law requirements or NC A&T State University’s compliance with these laws, please contact the Assistant Vice Chancellor for Public and Safety at (336) 334-7128.

NORTH CAROLINA A & T STATE UNIVERSITY

North Carolina Agricultural and Technical State University occupies a 181-acre main campus just nine blocks from the heart of metropolitan Greensboro. The University also owns a 600 acre farm, which is a just minute away from the main Millennium Campus. A&T’s strength originates with its academic programs, operated through schools of Agriculture, Business and Economics, Education, Graduate Studies, Nursing and Technology, the College of Arts and Sciences and the College of Engineering.

NORTH CAROLINA A & T STATE UNIVERSITY POLICE DEPARTMENT

The University Police Department (UPD) is committed to enhancing the quality of life of the campus community, integrating the best practices of public policing and to provide these services with the highest standards of professionalism.

The UPD includes a staff of over 100 personnel, organized into several areas: Office of the Chief, Administrative Services, Support Services, Patrol, CID, Community Action Team (CAT), Parking Enforcement, Telecommunications, Accreditation, Security Division and Contracted Security.

The North Carolina A & T State University Police Department maintains 24/7 police patrol of the campus and are responsible for the protection and safety of persons, property, and buildings on campus. They accomplish their mission through regular patrols of buildings and grounds through campus crime prevention and safety programs. They also conduct investigations, respond to campus incidents, building alarms, injuries or illnesses, fires, safety hazards, and calls for assistance, as well as enforce University regulations. Other methods to assist the patrol are made by the CAT (Community Action Team). This team consists of two (2) bike offi-

cers and one (1) K-9 patrol officer working a modified schedule. The mission of this team is to identify and proactively address serious, complex, or chronic crime issues that impact the University community. The unit aggressively works to suppress criminal activity and address quality of life issues in a proactive manner to include but not limited to possession, distribution or usage of any and all controlled substances.

Through a Memorandum of Understanding (MOA), the UPD also works closely with the Greensboro Police Department, as both agencies patrol the surrounding community in close proximity to the University. With a police force of 29 sworn officers and four reserve officers, the UPD is also assisted by a team of non-sworn officers, which includes contracted security.

Campus Police are sworn full-time Police Officers who are state certified by the North Carolina Criminal Justice Training and Standards Commission. They must receive Basic Law Enforcement Training before being sworn as Police Officers. Upon successful completion of Basic Law Enforcement Training, officers are placed on a one-year probationary period. Each new officer is assigned to a Senior Field Training Officer who submits daily progress evaluations on the new officer until all field training is completed. Enforcement powers are derived from the State of North Carolina as each officer receives his or her commission in accordance with the provisions set forth in N.C.G.S. 116-40.5. All sworn and non-sworn officers receive training in campus law enforcement at the North Carolina Justice Academy. Further training is received annually through the Department's In-Service Training program and in local community colleges. Training includes, but is not limited to, legal updates, crime prevention strategies, firearms instruction and re-qualification, defensive tactics, suicide prevention, CPR, first aid and interpersonal communications.

Officers employed with the North Carolina A&T State University Police Department have complete police authority to enforce local, state and federal laws on all property owned or leased by the University and on streets that run through, are adjacent to, or border the campus. If minor offenses involving University rules and regulations are committed by a University student, a University Police Officer may also refer the individual to the disciplinary processes of Student Affairs or Residence Life. Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are also reported to the Greensboro Police Department and joint investigations are conducted by investigators from UPD and the City of Greensboro Police Department to solve these and other serious crimes. The University Police Department continues to establish MOA's with surrounding police agencies such as the Greensboro Police Department and the Guilford County Sheriff's Office.

The UPD has been accredited by CALEA (The Commission on Accreditation of Law Enforcement Agencies) since 2006. Recently, the department completed its first re-accreditation and received the new award in July 2009. With this accreditation, the department has met the requirements of over 400 standards that have been set forth by CALEA.

The North Carolina A & T State University Police has been recognized as the first HBCU (Historically Black Colleges and Universities) to receive this prestigious recognition.

TELECOMMUNICATIONS DIVISION

The UPD Telecommunication Center functions 24 hours a day, 365 days a year. Telecommunicators receive emergency and non emergency calls from individuals who need assistance from, Police Officers, Fire Fighters and Emergency Medical Services. Once information is obtained from the caller, these dispatchers activate the services necessary to respond to the nature of the call for assistance. Dispatchers are an integral part of the organization's success. Daily operations include but are not limited to: dispatching for illegally parked vehicles, sick calls, package pickup and delivery, welfare checks on students, lost or stolen property, and running criminal histories.

UPD Telecommunicators use modern technology to keep abreast of crimes reported directly to the UPD. Our Telecommunications Center has access to the city police radio system as well as the police Computer Aided Dispatch (CAD) which gathers information on all emergency calls made to the UPD. In addition, the telecommunications division monitors all calls made for assistance from the A&T community. The department also monitors the campus-wide electronic security systems administration and support. Currently, this includes emergency blue light telephones, building alarm systems, fire alarms, electronic access control systems and closed-circuit video (CCTV), monitoring over 400 cameras for safety and security purposes.

ENVIRONMENTAL HEALTH AND SAFETY

The Office of Environmental Health and Safety (EHS) is a department within facilities. EHS responds to concerns about indoor air quality, conducts safety inspections of laboratories and support areas, provides fire safety services, manages hazardous materials inventories for proper disposal, provides emergency response for hazardous materials incidents/accidents (spills), and provides lab safety training. They also conduct emergency evacuations.

HAZARDOUS WASTE - GENERAL

Federal, state, and local governments impose strict regulations concerning the management, storage, and disposal of hazardous materials. Compliance with these laws, good safety practices, and the necessity to avoid future liabilities, dictate that the institute takes a conservative approach in handling this material. The term "hazardous waste" means any substance no longer of use to the possessor whose chemical or biological properties does, or may, endanger personnel, material, or the environment if handled improperly. Hazardous waste includes, but is not limited to items specifically identified as "hazardous waste" under federal and state statutes. If a question exists on how waste should be handled, contact the EHS. EHS is charged with ensuring that all hazardous waste generated at North Carolina A&T is handled properly. Within specific activities, EHS will provide advice and technical assistance. However, it is the responsibility of each Lab Manager and/or Staff to know the possible dangers associated with any material being used or generated, and to know how the material should be handled and disposed of before a project or lab activity has begun.

SECURITY DIVISION

As one of the most visible divisions of the police department, fifty one (51) Security Officers and Lankford Security officers have frequent interaction with the public. They are highly visible 24 hours a day. Their public relations skills extend from assisting tour groups in the F.D. Bluford Library to providing directions and information to students, faculty, staff and visitors to the campus.

The daily responsibilities of the security division include the patrol of the residence halls, library and other buildings on campus. They are responsible for the prevention of theft and damage to University and personal property, as well as the safety of students, faculty, staff and visitors to the campus. The officers are trained and equipped with tools needed to sufficiently handle any concerns that may arise. With such crime preventive programs as property engraving, book marking, and incident reporting, the department's Security Program is very effective in bridging the gap between the department and its community.

Contract Security Officers are utilized to patrol the exterior of campus buildings and streets. They are primarily assigned to foot patrol and they patrol in two-man teams, with one team in each patrol zone. They also assist with special events on campus. Contract Security Officers provide a deterrent to those who would commit crimes by providing constant patrol and contact with pedestrian foot traffic. They also patrol the interior of academic buildings.

REPORTING A CRIME

The UPD is maintained 24 hours a day, seven days a week. All criminal and fire-related incidents should be reported to UPD for response and documentation. Incidents known in common parlance as Part I offenses that are identified to the UPD are reported to the Greensboro Police Department to ensure that all agencies charged with providing services are aware of these incidents.

The relationship and exchange of information with city, state and federal authorities are extremely important, and are ongoing processes. GPD alerts the UPD of reported incidents in the neighborhoods that are jointly patrolled by both University Police and the City Police Department.

Suspicious or criminal activity or other emergencies may be reported by dialing the UPD Telecommunication Center at 334-7675 anytime day or night. The UPD also has established a "Tip Line". To anonymously report a crime or criminal activity, call 336-334-7879.

For your safety, there are also emergency telephones in certain Residence Halls and various locations across the campus. These clearly marked phones are a direct link to the University Police Department. In addition to using the telephones to report suspicious or criminal activity, you may also go directly to the Police Department Telecommunications and request their assistance. The University Police Department is located at Ward Hall - 406 Laurel Street, next to Smith Hall. The

Police Department is open 24 hours a day, 7 days a week, 365 days a year. The University Police Department is also a designated “Safe Place” site for the campus. The location of the University Police Department is prominently displayed, via the campus maps, the web site and University signage.

The UPD maintains a computerized database for all reported criminal incidents, including those that occur on campus, those that occur in the surrounding neighborhood. This data serves as the basis for crime statistics reported to the FBI Uniform Crime Reporting System and for compliance with The Clery Act.

SAFETY TIPS

When walking or jogging:

- Go with someone.
- Stay away from isolated areas.
- Try to stay near street lights.
- Hold your purse or briefcase tightly and close to your body.
- A front pocket is safer for a wallet than a back pocket.
- Tight pants, clogs, or heels make movement difficult.
- “Dress sensibly”. Wear clothes that do not restrict your movement.

If you are being followed:

- Cross the street or change directions.
- Keep looking back so the person knows.
- Go to a well-lighted area. Enter a store, residence hall, or classroom, and then CALL THE POLICE.
- Notice and remember as much as possible about the person so you can give a good description later.

TIMELY WARNINGS AND EMERGENCY NOTIFICATION

The North Carolina A & T State University Police Department (“UPD”) is responsible for issuing timely warnings in compliance with the Jeanne Clery Act, 20 U.S.C. §§ 1092f) et seq.

When a situation arises, either on or off campus, which in the judgment of the Chief of Police, constitutes an ongoing or continuing threat to the campus, a campus wide warning will be issued. When a determination has been made that a timely warning should be issued, the Police Department will take all necessary steps to ensure timely notification of the University community. Options for notification include the University’s Emergency Notification System (Aggie Alert), email, voicemail, website, student newspaper or other publications, and news releases to local media. Such warning(s) may include, but are not limited to, the following information: type of crime, date, time and location of crime, as well as available suspect information.

Timely warnings are issued in an effort to keep the campus community informed about safety and security matters on an ongoing basis. The decision to issue a time-

ly warning is made on a case-by-case basis in an effort to prevent similar crimes from occurring. The timing of the notification shall, in the first instance, be based upon whether the crime is considered serious; there is a continuing threat to the University community, and the possible risk of compromising law enforcement efforts. Timely warnings are generally issued for the following classifications: arson, criminal homicide, robbery, and sex offenses. Timely warnings may also be issued for other crimes as deemed appropriate. Upon receipt of all relevant information, such warnings will, as circumstances warrant, be issued in a manner to best protect the campus community.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the University Police Department may also post a notice on the University Police Department web site. The Police Department's website is immediately accessible via computer by all faculty, staff, students, and guest.

Anyone with information warranting a timely warning should report the circumstances to the University Police Department, by phone (336-334-7675) or in person at the University Police Department located at Ward Hall.

DEFINITIONS OF OFFENSES IN CAMPUS CRIME REPORT

Offenses in campus reporting utilize the Federal Uniform Crime Reporting Part I Offense and their related definitions. These offenses are:

Murder and non - negligent manslaughter - the willful negligent killing of one human being by another. Exclude deaths caused by negligence suicide, or accident, justifiable homicides, and attempts of murder or assault. Negligent manslaughter is the killing of another person through negligence. Justifiable homicide is limited to:
(1) the killing of a felon by a law enforcement officer in the line of duty.
(2) the killing of a felon by a private citizen.

Forcible Rape - The carnal knowledge of a female forcibly and against her will. Including assault or attempts to commit rape by force or threat of force. Exclude statutory rape (without force) and other sex offence.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault - an unlawful attack by one person upon another for the purpose of inflicting aggravated bodily injury. This type of assault is usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Attempts are included since it is not necessary that an injury result when a gun, knife, or other weapon is used which could and probably would result in serious personal injury, if the crime were successfully completed. Exclude simple assaults.

Burglary - Breaking and Entering - The unlawful entry of a structure to commit a felony or a theft. The use of force to gain entry is not required to classify an offense as a burglary. Burglary includes forcible entry, unlawful entry where no force is used, an attempted forcible entry.

Larceny - Theft (except motor vehicle theft) - the unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Include crimes such as shoplifting, pocket-picking, purse snatching, thefts from motor vehicles, thefts of motor vehicle parts and accessories, bicycle thefts and similar thefts, in which no use of force, violence or fraud occurs.

Motor Vehicle Theft - The theft or attempt that of a motor vehicle. Includes the stealing of automobiles, trucks, buses, motorcycles, motor-scooters, snowmobiles, and similar motor vehicles.

Arson - any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, or aircraft, personal property of another, etc. Includes fires determined to have been willfully or maliciously set. Exclude fires of suspicious or unknown origin.

SEXUAL ASSAULT

North Carolina Agricultural and Technical State University will not tolerate affronts to basic human dignity in any form. Acts of rape and sexual offense are flagrant examples of such affronts. The University provides this statement as means of preventing acts of rape and sexual assaults of students on campus or in off-campus locations. The penalty for first-degree sexual offense and first-degree rape may be life imprisonment. For second-degree of these offenses, the maximum penalty for attempted rape or attempted sexual is twenty years imprisonment. Where allegations concerning any such activities arise, the University will pursue all available courses of disciplinary action against students and will cooperate fully with the Greensboro Police Department.

The circumstances surrounding sexual assaults on college campuses are often quite different from those that occur elsewhere. Many of the incidents occur under circumstances commonly referred to as (DATE RAPE). Date rape is a sexual assault against a person that is committed by someone the victim knows. The perpetrator may be someone the victim knows well and who may have previously been in his or her company. Because of this familiarity, the victim often fails to see the incident as a serious crime and may, in fact, place some of the blame for the incident upon him or herself. Date rape in college surroundings quite often follows the use of alcohol or other drugs by the victim and the perpetrator. Very often, the victims find that they have been placed in a vulnerable position by trying to make new acquaintances or fit in with a new crowd. All students should remember that date rape is another name for a very serious crime. Every person is an individual and should be able to assert his or her wishes in a relationship. Self-awareness and good common sense are your best weapons against date rape.

APPLICABLE LAWS & PENALTIES RELATED TO SEXUAL ASSAULT CRIMES

North Carolina General Statutes 14-27.2 to 14-202 and 14-177 deals with sex offenses. Sexual offenses are considered very serious crimes, even if they do not include rape or sexual intercourse. Since such offenses are considered a felony in North Carolina, there are very serious penalties imposed even for first time offenders.

The most serious sections are as follows:

Rape - When a person engages in unwanted forced sexual intercourse with another.

Crime Against Nature - When a person engages in deviant sexual intercourse with another who is incapable of consent because of age or other factors or by forcible compulsion contrary to the order of nature.

Sexual Abuse - When a person subjects another person to any sort of non-consensual sexual contact.

The severity of the offense and the potential for subsequent harm to the victim or the community at large weighs heavily in sanctioning actions taken in such cases. The victim's identity and all information concerning the offense are held in strict confidence. Rape is traumatic and can be both physical and emotionally damaging. To assist our students, who may be victims of such violent, aggressive and hostile crimes, the University Police Department request that you do the following:

If You Are The Victim of Sexual Assault - The UPD has formulated guidelines to be followed when dealing with reports of sexual assault. The primary objective of these guidelines is to provide all possible assistance to the victim, apprehend the perpetrator and maintain the confidentiality of the victim.

These guidelines are as follows:

1. If you are the victim of sexual assault, notify the UPD @ 334-7675 immediately. They will assist you in obtaining emergency medical treatment, police assistance and/or counseling, if necessary. If requested, a female officer will assist you.
2. You are encouraged to seek immediate medical attention. This is important to alleviate fears of sexually transmitted disease and pregnancy. It will also aid in the collecting and preserving of evidence that can be later used in prosecution. Remain dressed in the same clothing. Do not wash, douche or remove clothing worn at the time of the attack before you seek medical attention.
3. When calm, make note of the events involving the attack. Inform the police investigator of these details.
4. It may be necessary to seek the services of a counselor. University counselors are trained to assist victims immediately and make referrals to community agencies.
5. Whenever a report of sexual assault is received, the Chief of Police or his designee will be notified immediately. As with all other reports of incidents taken on campus, the police officer taking the report will obtain as much information as possible about the circumstances of the incident. Unlike other reports, the identity of the victim will be kept confidential. The name, address and other identifying information will not be included on the incident report. If a student is found guilty of violating University rules, she/he shall be subjected to the follow-

ing range of sanctions defined in the Rules and Regulations for the Maintenance of Public Order pursuant to Article 129 A of the Education Law: admonition, warning, censure, disciplinary probation, restitution, suspension, expulsion, ejection, and/or arrest by the civil authorities.

Sex Crimes Prevention Act - As per the Campus Sex Crimes Prevention Act, all institutions of Higher Learning must advise the campus community where law enforcement agency information provided by the state concerning registered sex offenders may be obtained. This information may be obtained by going to www.criminaljustice.state.nc.us/nsor/. A search can be done by zip code, county or name.

Education Programs - The Student Health Center and Counseling Service Center offer an integrated program of special events, workshops, courses and research projects on wellness scheduled throughout the year. Included are programs to promote the awareness of sexual offenses that deal specifically with forcible and non-forcible sex offenses such as rape, acquaintance (date) rape and other sexual offenses. A staff of qualified professionals plan and implement these activities. University Police Officers in conjunction with other appropriate departmental representatives provide seminars on a host of topics: workplace violence, sexual awareness and responsibility, crime prevention, personal safety, domestic violence and acquaintance rape. The University makes every effort to advise and update students about public safety procedures and security conditions on campus.

Campus Disciplinary Procedure - If a student is accused of sexual assault, the college may implement a student disciplinary procedure as outlined in the student handbook of the University by-laws (copies may be obtained at the Dean of Student's office). Because of the enactment of the Higher Education Act amendments of 1992, effective July 3, 1993, student disciplinary proceedings involving charges of sexual assault are amended to include: The accuser and the accused are entitled to the same opportunities to have others present during the disciplinary proceedings: and both the accuser and the accused shall be informed of the outcome of any student disciplinary proceeding brought alleging a sexual assault. The law also requires that colleges and universities provide statistics for the following categories of arrest or referrals for campus disciplinary action (if an arrest was not made): Liquor law violation, drug law violation, and illegal weapons possession.

(I) WEAPON LAW VIOLATIONS - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons, carrying deadly weapons, concealed or openly, furnishing deadly weapons to minors, aliens possessing deadly weapons, and all attempts to commit any of the aforementioned.

Weapons and dangerous instruments policy

Following is North Carolina General Statute, GS-14-269.2.

Titled: Weapons on campus or other educational property outlining the policy for weapons on educational property.

G.S. 14-269.2b - It shall be a Class I felony for any person to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, or

any dynamite cartridge, bomb, grenade, mine, or powerful explosive as defined in:

G.S. 14-284.1 – On educational property:

G.S. 14-269.2d - It shall be a misdemeanor for any person to possess or carry, whether openly or concealed, any BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for shaving purposes), and any sharp pointed or edged instrument except instructional supplies, unaltered nail files and clips, and tools used solely for preparation of food, instruction, and maintenance on educational property.

G.S. 14-269.2f - notwithstanding subsection (b), it shall be a misdemeanor rather than a Class I felony for any person to possess or carry, whether openly or concealed any gun, rifle, pistol, or other firearm of any kind on educational property if:

1. The person is not a student attending school on the educational property.
2. The firearm is not concealed within the meaning of G.S. 14-269.
3. The firearm is not loaded and is in a locked container, a locked vehicle, or a locked firearm rack which is on a motor vehicle, and the person does not brandish, exhibit or display the firearm in any careless, angry or threatening manner.

G.S. 14-269.2g - this section shall not apply to:

1. A weapon used solely for educational or school sanctioned ceremonial purposes, or used in a school-approved program conducted under the supervision of an adult whose supervision has been approved by the school authority; or
2. Armed forces personnel, officers and soldiers of the militia and National Guard, law enforcement personnel, and any private police employed by an educational institution when acting in the discharge of their official duties.

Note: The definition of a student is a person enrolled in a public or private school, college or university, or a person who has been suspended or expelled within the last five years from a public or private school, college, or university, whether the person is an adult or a minor.

(II) Drug Abuse Violations - The violation of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include, but not limited to: marijuana, opium or cocaine; synthetic narcotics (Demerol, methadone, and dangerous non-narcotic drugs (barbiturates, Benzedrine).

(III) Liquor Law Violations - The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor, maintaining an unlawful drinking place, bootlegging, operating a still, furnishing liquor to a minor or intemperate person, using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance, and all attempts to commit any of the aforementioned. (Drunkness and driving under the influence are not included in this definition

ALCOHOL AND DRUGS POLICY

The basic mission of North Carolina Agricultural and Technical State University is to provide an educational environment that enhances and supports the intellectual process. The academic community, including students, faculty and staff has the collective responsibility to ensure that this environment is conducive to healthy intellectual growth. The illegal use of harmful and addictive chemical substances and the abuse of alcohol pose a threat to the educational environment. Thus, this Drug and Alcohol Education Policy is being applied to assist members of the University community in their understanding of the harmful effects of illegal drugs and alcohol abuse; of the incompatibility of illegal drugs and the abuse of alcohol with the educational mission of the University; and of the consequences of the use, possession or sale of such illegal drugs and the abuse of alcohol, including the violation of applicable laws.

Objectives:

- I. To develop an educational program that increases the University community's knowledge and competency to make informed decisions relative to the use and abuse of controlled substances and alcohol; and
- II. To increase those skills and attributes required taking corrective action conducive to the health and well being of potential drug and alcohol abusers.

Program Components:

There are five (5) components to this policy:

- I. Education
- II. Health Risks
- III. Rehabilitation
- IV. Sanctions
- V. Dissemination and Review

I. EDUCATION

It is the intent of the Drug and Alcohol Education Policy of North Carolina Agricultural and Technical State University to insure that all members of the University community (i.e. students, faculty, administrators and other employees) are aware that the use, sale and/or possession of illegal drugs and the abuse of alcohol are incompatible with the goals of the University. Moreover, each person should be aware that the use, sale or possession of illegal drugs and the abuse of alcohol are, as more specifically set forth later in this policy, subject to specific sanctions and penalties.

All members of the University family are reminded that in addition to being subject to University regulations and sanctions regarding illegal drugs and the abuse of alcohol, they are also subject to the laws of the state and of the nation. Each individual is also reminded that it is not a violation of "double jeopardy" to be subject to the terms of this policy as well as the provisions of the North Carolina General Statutes. For a listing of relevant state criminal statutes, please see Appendix A. Further questions may be directed to the Office of the University Attorney or the Office of Student Affairs.

Each member of the University community is asked to pay particular attention to the full consequences of the sanctions specified in this policy as well as the consequences of the North Carolina criminal law referenced above. Certain violations may jeopardize an individual's future as it relates to continued University enrollment or future employment possibilities, depending on individual circumstances.

Further, it is a policy of the University that the educational, legal and medical aspects of this issue be emphasized on an annual basis through the provision of programs and activities in the following areas:

- a. Annual Drug and Alcohol Education Week - Workshops and seminars on drug abuse led by former drug addicts and community agencies such as MADD, SADD, and the Sycamore Center;
- b. Drug and Alcohol Awareness Fair - Exhibits featuring drug and alcohol related paraphernalia;
- c. Media presentations on the University radio station, WNAA, emphasizing the most current programs with drug and alcohol education messages;
- d. "Home for the Holidays, Don't Drink and Drive"; Drug and Alcohol Abuse Prevention Campaign;
- e. Publication of brochure on drug education;
- f. Continuous monthly outreach programs in each residence hall.

Although directed primarily to the student population, the above noted educational programs shall also open to participation by all categories of University employees.

Additionally, the Staff Development Office is the designated University department responsible for the planning and implementation of drug and alcohol education programs geared toward the special needs of the faculty and staff. Among the programs to be implemented by the Staff Development Office are lunchtime seminars jointly conducted by the Sycamore Center, the Greensboro Police Department and the Guilford County Mental Health Department

II. HEALTH RISKS

Health risks, associated with the use of illicit drugs and the abuse of alcohol, are wide ranging and varied depending on the specific substance involved and individual abuse pattern. These risks include, but are not limited to:

1. Physical changes which alter bodily functions such as severely increased or decreased cardiac output; shallow to irregular respiration; and damage to other major organs, such as kidney, liver and brain;
2. Emotional and psychological changes including paranoia, depression, hostility, anxiety, mood swings and instability;
3. Additional health risks could include such illnesses as AIDS HIV infection, sexually transmitted diseases, severe weight loss, cancer, cirrhosis, hepatitis, short-term memory loss, seizures, and deformities to unborn children;
4. Physical and psychological dependency (addiction); and
5. Death from overdose or continuous use.

While these health risks are broad in range, persons consuming illicit drugs and alcohol will exemplify some, if not all, of the above symptoms. See Appendix A for a list of a few specific drugs and their corresponding health risks.

III. REHABILITATION

The University recognizes that rehabilitation is an integral part of an effective drug and alcohol policy. Consistent with its commitment in the areas of education and sanctions, it is the University's intent to provide an opportunity for rehabilitation to all members of the University family. This commitment is evidenced through access to existing University resources and is furthered by referrals to community agencies.

Students:

The University Counseling Center and the Student Health Center are available to provide medical and psychological assessments of students with drug/alcohol dependency and drug/alcohol abuse problems. Based on the outcome of this assessment, treatment can be provided by either or both of these centers. If, however, the scope of the problem is beyond the capability of these Centers, affected students will be referred to community agencies, such as the Guilford County Mental Health Center and Greenpoint. The cost of such services shall be the individual's responsibility.

Employees:

Referrals to local community agencies will be made available to include the Guilford County Mental Health Center, Greenpoint and private physicians. The cost of such services will be the individual's responsibility. The services of the University's Counseling and Health Centers are not normally utilized by faculty and staff members except in emergency situations.

IV. SANCTIONS

A. Illegal Drugs/Prohibited Conduct

All members of the University community have the responsibility for being knowledgeable about and in compliance with the provisions of North Carolina law as it relates to the use, possession or sale of illegal drugs as set forth in Article 5, Chapter 90 of the North Carolina General Statutes. Any violations of this law by members of the University community, subjects the individual to prosecution both by University disciplinary proceedings and by civil authorities. It is not a violation of "double jeopardy" to be prosecuted by both of these authorities. The University will initiate its own disciplinary proceedings against a student, faculty member, administrator or other employee when the alleged conduct is deemed to affect the interests of the University.

Penalties will be imposed by the University in compliance with procedural safeguards applicable to disciplinary actions against students (see the Student Handbook), faculty members (see the Faculty Handbook), administrators (see the Board of Governors Policies Concerning Senior Administrative Officers as well as the EPA Non-Teaching Personnel Policies) and SPA employees (see State Personnel Commis-

sion Policies).

The penalties imposed for such violations range from written warnings with probationary status to expulsion from enrollment and discharges from employment. However, minimum penalties that apply for each violation are listed in Appendix A. For additional information, direct questions to the Office of the University Attorney or the Office of Student Affairs. It should be noted that where the relevant sanction dictates a minimum of one semester suspension from employment, the regulations of the State Personnel Commission (as pertaining to SPA employees) do not permit suspension from employment of this duration. Thus, such sanction as applied to SPA employees dictates the termination of employment.

B. Alcohol/Prohibited Conduct

1. Employees: While the sale, possession, or consumption of alcoholic beverages is not illegal under state or federal law, it is, hereby, the policy of North Carolina Agricultural and Technical State University that the consumption of alcohol sufficient to interfere with or prohibit the otherwise normal execution of job responsibilities is improper and subjects the employee to appropriate disciplinary procedures. It is also the policy of North Carolina Agricultural and Technical State University that alcoholic beverages are not sold on campus. Employees violating the above noted policies are subject to appropriate disciplinary procedures, which range from warning and probation to dismissal consistent with the individual circumstances. Similarly, employees are reminded that, under N.C. law, it is illegal to sell or give malt beverages, unfortified wine, fortified wine, spirituous liquor or mixed beverages to anyone less than 21 years old. It is also illegal to aid and abet any person less than 21 years old in the purchase or possession of the alcoholic beverages noted above. Employees found violating these state laws are subject to legal sanction as well as the appropriate disciplinary procedures.
2. Students: Students are reminded of the following University regulations and state laws regarding alcoholic beverages as contained in the Student Handbook:
 1. Students are liable for violation of State Law GS 18B-302 while on University premises: 18B-302 Sale to or Purchase by Underage Persons
 - a. Sale – It shall be unlawful for any person to:
 - I. Sell or give malt beverages or unfortified wine to anyone less than 21 years old; or
 - II. Sell or give fortified wine, spirituous liquor, or mixed beverages to anyone less than 21 years old.
 - b. Purchase or Possession - It shall be unlawful for:
 - I. A person less than 21 years old to purchase, to attempt to purchase, or to possess malt beverages or unfortified wine; or
 - II. A person less than 21 years old to purchase, to attempt to purchase, or possess fortified wine, spirituous liquor, or mixed beverages.
 - c. Aider and Abettor
 - I. By Underage Person - Any person under the lawful age to purchase and who aids or abets another in violation of subsection (a) or (b) of this section shall be guilty of a misdemeanor punishable by a fine of up to five hundred dollars (\$500.00) or imprisonment for not more than six months,

or both, at the discretion of the court.

II. By Person Over Lawful Age – Any person who is over the lawful age to purchase and who aids or abets another in violation of subsection (a) or (b) of this section shall be guilty of a misdemeanor punishable by a fine of up to two thousand dollars (\$2,000.00) or imprisonment for not more than two years, or both, at the discretion of the court.

3. Students are responsible for conforming to state laws pertaining to:
 - a. Transportation of alcoholic beverages
 - b. Consumption of alcoholic beverages in public places
 - c. Consumption of alcoholic beverages by students under the legal age
 - d. Abuses of alcoholic beverages
4. There will be no consumption of alcoholic beverages in a motor vehicle while on University property or on University streets.
5. Personal consumption of alcoholic beverages is restricted to students' rooms in residence halls, if they are of legal drinking age.
6. The possession or consumption of alcoholic beverages shall not be permitted in public places, such as lounges, game rooms, study rooms, kitchens, laundries or patios.
7. There will be no public display of alcoholic beverages.
8. The University discourages the drinking of alcoholic beverages, and other abuses of alcoholic beverages. Being under the influence of alcohol is considered a breach of conduct, and students who violate these standards are subject to disciplinary action.

Violations of the above regulations and laws will subject students to criminal prosecution, as well as campus-based charges.

C. Suspension Pending Final Disposition

The University reserves the right through the Chancellor or his designee to suspend a student, faculty member, administrator and other employee between the time of the initiation of charges and the hearing to be held. Such decision will be made based on whether the person's continued presence within the University community will constitute a clear and immediate danger or disruption to the University. In such circumstances the hearing will be held as promptly as possible.

V. DISSEMINATION

A copy of the Drug and Alcohol Education Policy will be distributed on an annual basis to each employee and student of the University. The distribution to all enrolled students will occur as a part of the registration process. The University Personnel Office will administer the distribution to University employees.

The Chancellor of the University shall insure on a biennial basis that this policy is reviewed for purposes of assessing its effectiveness, consistency of application of sanctions and to determine the necessity for modification. This review shall be conducted by October 15 of every other year, beginning in 1992.

CONCLUSION

North Carolina Agricultural and Technical State University recognizes that the use of illegal drugs and the abuse of alcohol are a national problem and that sustained efforts must be made to educate the University family regarding the consequences associated with drug and alcohol abuse. The primary emphasis in this policy has therefore been on providing drug and alcohol abuse counseling and rehabilitation services through the various programs and activities outlined above. Past experience suggests that most members of the University family are law abiding and will use this policy as a guide for their future behaviors and as a mechanism to influence their peers and colleagues in a positive direction. However, those who choose to violate any portions of this policy will pay the penalty for non-compliance. The main thrust of this policy has been to achieve a balance between its educational and punitive components.

The effective implementation of this policy rests on its wide dissemination to all members of the University family. This will be accomplished by the dissemination procedure previously outlined and through its publication in the Faculty Handbook, Student Handbook and University Catalogue. All affected individuals can be assured that applicable professional standards of confidentiality will be maintained at all times.

DISCIPLINARY POLICIES

Any student who fails to comply with University policies or local, state or federal laws may be subject to discipline under the University Code of Student Conduct. Sanctions can include, but are not limited to, a reprimand, disciplinary probation, and withdrawal of privileges, suspension, and expulsion. When a student's presence on campus is considered a threat to order, health or safety, the Provost or his or her designee may impose a mandatory leave of absence or conditions on the student's attendance.

Generally, prospective students are asked about previous criminal records. Employees are also required to disclose any and all convictions for a felony, crime of violence, dishonesty or crime against property or involving the threat of violence. A criminal record, if relevant to the position in question, is a factor considered in the employment process.

The University's student disciplinary procedures are described in the Policies & Procedures, which is available online at www.ncat.edu/deanst/student_handbook.pdf.

Disciplinary Proceedings {in order to comply with Statute 1094(a) (26)}

Victims are entitled to know about the results of proceedings involving alleged crimes of violence or non-forcible sex offenses when they request this information in writing from the University, as defined by the Family Educational Rights and Privacy Act. Both the accused and complainant/victim (upon written request) will be notified in writing

of the results of any hearing involving alleged crimes of violence or non-forcible sex offenses. Victims of an alleged sexual assault will be provided with notification in writing of the final outcome of the disciplinary hearing against the alleged perpetrator, as required by the Campus Security Act.

COUNSELING SERVICES

The University makes provisions for counseling, testing and guidance for all students through the Counseling Center, located in 108 Murphy Hall. Counseling Services conducts a testing program for all freshmen students. The results of this program are used to assist freshmen in the planning of their educational and vocational careers. The office conducts other testing programs that are required or desired by various departments of the University. Counseling Services offers students the opportunity to discuss with a trained professional counselor any questions, dilemmas, needs, problems or concerns involving educational, career/vocational, social, personal or emotional adjustment that may occur during their college experience.

MISSING PERSONS POLICY

In the event that a student is discovered to be missing for a period exceeding 24 hours, a report should be made to one of the following University officials:

- * University Police Department
- * Dean of Students
- * Vice Chancellor for Student Affairs
- * Director of Housing and Residence Life

Following receipt of a missing student report, university officials will notify the A&T University Police Department who will follow their own investigation procedures. If the student has designated an emergency contact person with the university, the university will notify that individual within 24 hours of receiving a report that the student is missing. North Carolina A&T students can confidentially designate an emergency contact person by completing an Emergency Contact Registration form at www.ncat.edu/~counsel/ or residence hall students may fill one out when they check in the residence hall. By law, the parent/guardian of students who are under 18 and not legally emancipated will be notified in the event that the student has been reported as missing for 24 hours.

NC A&T HOUSING AND RESIDENCE LIFE MISSING PERSON PROTOCOL

In the event that a student is discovered to be missing for a period exceeding 24 hours a missing person report should be made to one of the following university officials:

- * University Police Department
- * Dean of Students
- * Vice Chancellor for Student Affairs
- * Director of Housing and Residence Life

Residents 18 years and older:

Students may confidentially designate an emergency contact person with the University, by completing an Emergency Contact Registration form. Students may register a confidential contact when initially registering/checking-in. Students may make changes with the hall director at any time.

Residents younger than 18 years old (or not emancipated):

The policy requires us to notify the custodial parent or guardian no later than 24 hours after the time you are determined to be missing.

Should a missing person report be filed on your behalf, Housing and Residence Life will:

Once a student is determined to be missing, Housing and Residence Life will contact the University Police who will follow their own investigation procedures.

Notify your confidential emergency contact (custodial parent or guardian if you are less than 18 years old) within 24 hours after the student is determined missing. *All emergency contact information submitted to NCA&T Housing and Residence Life is kept confidential and only shared with appropriate emergency response and law enforcement personnel in the event such information is needed.*

If you suspect a person is missing, notify the NCA&T University Police immediately at 336-334-7675

CRIME PREVENTION

Crime Prevention is the Anticipation, Recognition, and Appraisal of a crime risk and the initiation of some action to remove or reduce the risk. North Carolina A&T State University Police Department advocates a proactive approach to crime prevention. This approach is exemplified by various education and information programs provided for students, faculty and staff.

The purpose of the Crime Prevention Program on the campus of North Carolina A&T State University is to reduce crime through public awareness and educational programs. The objective is to reduce criminal opportunities by soliciting the cooperation of the University Family through the development and implementation of programs and the dissemination of information and other consultants develop workshops, seminars, and open forums in an effort to make the University environment more informative on crime prevention.

OVERVIEW OF CRIME PREVENTION PROGRAMS

Personal Security Awareness for Faculty and Staff is designed to inform employees of the importance of security in the work place. This program covers office security, personal safety habits, reporting of illegal or suspicious activity and crime on campus.

PERSONAL SECURITY LECTURES FOR STUDENTS

Specific lectures and public presentations are designed to help improve safety habits within the student population. Topics include residential security, personal safety, student responsibilities in reporting illegal or suspicious activities or crimes on campus, and police services. This program allows students the opportunity to address safety related concerns to officers or the University Administrators and to receive an appropriate response.

ENGRAVING PROGRAM

The engraving of personal property enables the Police to identify the owner of lost or stolen property when recovered. Interested students, who reside on campus, will make the request to their Hall Directors or Residence Assistance that they would like for their engraved. Security Officer's who are patrolling the residences will regularly encourage the student to have their property personalize, by engraving. This is a free service provided by the University Police Department.

FRESHMAN ORIENTATION

Freshman Orientation is presented to all incoming students and is designed to increase the new student's awareness of crime prevention. This program addresses security related aspects of campus life and how it affects the individual. A question and answer session concludes the presentation. These sessions are conducted several times during the year.

CRIME PREVENTION TIPS

Many campuses are taking more security precautions such as providing transportation for students late at night and offering self defense courses on campus. There are steps that students can take to protect themselves, including the following:

1. Never accept rides from someone you don't know or trust.
2. Know where emergency phones on campus are located.
3. Walk on well lit paths and avoid short cuts, especially at night.
4. Travel with a friend or group especially at night and definitely when walking at night.
5. At social events, drink only from sealed containers, avoid punch bowls. If you leave your drink for any amount of time unattended, don't drink it. Throw it away and get a new drink. Never accept an opened drink from someone you don't know or trust.
6. Avoid using ATM's at night or when alone.
7. Attend a self-defense course.
8. Always carry a cell phone. But remember, a cell phone won't help you stop a criminal. Have the campus police number programmed into your phone. Consider the new iPhone application "Silent Bodyguard". It notifies up to four different people that you are in a dangerous situation and sends and resends

your exact GPS location every 60 seconds when activated.

9. Call campus police anytime you notice anything or anyone who appears suspicious.
10. Keep your dorm or apartment locked and don't share your keys with anyone or open the door for someone you don't know. Use a peep hole to view who is at the door before opening it.
11. When walking or running, if you wear earphones to listen to music, keep one ear free so you can hear what is going on around you.
12. Do not allow an assailant to take you away in a car or otherwise move you. If he does you will have no way to call for help and you have less than a 50% chance of surviving. Kick, scream, and use a whistle to protect yourself.
13. If you receive inappropriate to threatening telephone calls, text messages or emails, report it to campus police.
14. Be aware of your surroundings at all times in all places. Always have an "escape route" especially in locations such as parties, bars and concert areas.
15. Be sure someone knows where you are. If you don't plan to be gone all night or over the weekend, be sure to have someone check on you and you do the same for them.
16. Don't abuse alcohol or drugs. Most people know that alcohol or drug use can contribute to the probability of becoming a victim by impairing judgment and making you less aware of your surroundings. Each year over 1,700 college students die due to some type of alcohol related incident, many more are injured or become victims of date rape.

THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT (THE CLERY ACT)

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (The Clery Act) requires North Carolina A&T to provide students and employees with information on its security policies and procedures and specific statistics for certain criminal incidents, arrests and disciplinary referrals and to make the information and statistics available to prospective students and employees upon request. This information is available on the Police & Public Safety website at www.upd.edu/clery.asp.

It is important to note that the crime classifications for which colleges and universities must provide statistics differ under state and federal law. Statistics for certain crime classifications might appear to be different. For example, the federal statistics for motor vehicle theft differ from the state statistics for the same category because the federal classification includes attempted motor vehicle thefts, while state law requires institutions to separately report attempted motor vehicle thefts.

The crime statistics reported under the Jeanne Clery Act include the following:

Criminal homicide: Murder and Non negligent manslaughter, **Sex offenses:** Forcible Rape, Sodomy, Sexual assault with an object and Fondling, **Non forcible:** Incest and Statutory rape, **Robbery, Aggravated Assault, Burglary of Motor Vehicle, Arson and Hate Crimes.**

HATE CRIMES

The law requires the release of statistics by category of prejudice concerning the occurrence of hate crimes in the crime classifications listed in the preceding section and for other crimes involving bodily injury to any person in which the victim is selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim.

In August of 2008 HEOA S 488, 20 U.S.C. S 1092 (f) (1) F (ii) modified the above hate crimes to include the following additional crimes under the hate crime category:

Larceny Theft: The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another.

Threats: Intimidation (Includes Stalking) to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Vandalism: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggrieved bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

CRIME STATISTICS SECTION

We believe an informed public is a safety-conscious public. The following statistics, provided in compliance with Public Law 101-542, are for your information as part of N.C. A&T State University's overall safety and security program. If you have any questions call the Department of Police and Public Safety at 336-334-7675.

Type of Offense	Year	On Campus	Resident Halls	Non-Campus Bldg/Property	Public Property
Criminal Homicide					
Murder/Non-negligent	2007	0	0	0	0
Manslaughter	2008	0	0	0	0
	2009	0	0	0	0
Negligent Manslaughter	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
Sex Offense					
Forcible Sex Offenses	2007	1	1	0	0
	2008	0	0	0	0
	2009	0	0	0	0
Non-forcible Offenses	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
Robbery					
	2007	10	2	0	0
	2008	9	1	0	0
	2009	3	0	0	1
Aggravated Assault					
	2007	12	6	0	0
	2008	2	1	0	0
	2009	2	1	0	0
Burglary					
	2007	54	50	1	0
	2008	39	27	1	0
	2009	10	8	2	0
Motor Vehicle Theft					
	2007	4	0	0	0
	2008	12	0	0	0
	2009	6	0	0	0
Arson					
	2007	2	1	0	0
	2008	4	3	0	0
	2009	1	1	0	0
Hate Crimes					
	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0

Total Incidents	2007	2008	2009
a. Illegal Weapons Possession	13	14	9
b. Drug Law Violations	27	42	43
c. Liquor Law Violations	7	17	8
Arrests on Campus	2007	2008	2009
a. Illegal Weapons Possession	1	6	9
b. Drug Law Violations	5	19	19
c. Liquor Law Violations	6	7	7
Arrest on Campus-Residence Halls	2007	2008	2009
a. Illegal Weapons Possession	0	2	6
b. Drug Law Violations	4	11	13
c. Liquor Law Violations	6	2	4
Arrests-Noncampus Buildings or Property 2009	2007	2008	
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	0	0	0
c. Liquor Law Violations	0	0	0
Arrests-Public Property	2007	2008	2009
a. Illegal Weapons Possession	0	7	0
b. Drug Law Violations	4	11	19
c. Liquor Law Violations	6	5	2
Disciplinary Actions-On Campus	2007	2008	2009
a. Illegal Weapons Possession	8	1	0
b. Drug Law Violations	37	5	0
c. Liquor Law Violations	36	4	2
Disciplinary Actions-Residence Hall	2007	2008	2009
a. Illegal Weapons Possession	0	1	0
b. Drug Law Violations	0	3	5
c. Liquor Law Violations	0	3	2
Disciplinary Actions-Noncampus	2007	2008	2009
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	0	0	0
c. Liquor Law Violations	0	0	0
Disciplinary Actions-Public Property 2007	2008	2009	
a. Illegal Weapons Possession	0	0	0
b. Drug Law Violations	0	0	0
c. Liquor Law Violations	0	0	0

2009 ANNUAL FIRE SAFETY REPORT



ANNUAL FIRE SAFETY REPORT

The Higher Education Opportunity Act (HEOA) requires two (2) new safety-related requirements on institutions that participate in federal student financial aid programs which follow:

1. Fire Log: Institutions must keep a fire log that states the nature of the fire, date, time, and general location of each fire in on-campus student housing facilities. North Carolina A&T State University complies with this rule by including all fire-related incidents in the Daily Crime and Fire Log. The public can view the most recent 60 days of crime and fire-related incidents by visiting the University Police Department located at 406 Laurel Street. Requests for information older than 60 days must be directed to the Assistant Vice Chancellor for Police and Public Safety. Information will be made available within two (2) business days of a request for public inspection.

2. Annual Fire Safety Report: Institutions with on-campus student housing facilities must publish annually a fire safety report that provides information on campus fire safety practices and standards. North Carolina A&T State University complies with this regulation by including all fire-related incidents at on-campus student housing facilities as part of the Annual Security & Fire Safety Report. Information contained in this annual fire safety report includes: number and cause of fires at all on-campus student housing facilities; number of fire-related deaths; related injuries; value of fire-related property damage; information on evacuation procedures; fire safety education and training programs; fire safety systems in each student housing facility; number of regular mandatory supervised fire drills; and policies on portable electrical appliance, smoking and open flames. The Annual Security & Fire Safety Report must include three (3) years of data.*

If a fire occurs in any building, community members should immediately notify the University Police Department (UPD) by dialing (336) 334-7675. If a member of the University community finds evidence of a fire that has been extinguished, and the person is not sure whether UPD has already responded, the community member should immediately notify UPD to investigate and document the incident.

The campus fire alarm systems alert community members of potential hazards. Community members are required to heed an activated fire alarm. Ask your RA or Residence Hall Director about your designated meeting location. If the fire alarm sounds:

- Go to the door of your room and check it for heat with the back of your hand.
- If it is COOL, open the door slowly and check for smoke in the hall. If there is no smoke, stay low, go to the nearest EXIT and evacuate the building.
- If it HOT or if there is smoke in the hallway, DO NOT open the door.
 - Stay in your room
 - Pack towels, rags or blankets under the door
 - Telephone the University Police at 334-7675 and give them your location
 - Wave a brightly colored item out the window to attract attention
- If you CAN, evacuate your room safely.

- Close the door as you leave (DO NOT lock the door behind you). If the door locks automatically, TAKE YOUR KEYS.
- Proceed to the EXIT and evacuate the building.
- Meet at your designated area outside of and away from the building for accountability.
- Verify that everyone in your group has made it to safety.
- IF NOT, and there is a fire, contact the University Police.
- Move at least 100 feet away from the building.
- Stay away from the building for your personal safety and firefighter accessibility.
- Do not re-enter the building until the fire alarm has been silenced and the Fire Department or the University Police has granted permission.

When a fire alarm is activated, the elevators in most buildings will automatically recall to a pre-designated fire safe floor. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, use the emergency phone located inside the elevator to contact Police Communications.

Fire Protection Equipment/Systems

All residential buildings and University buildings are equipped with automatic fire detection and alarm systems which are monitored by UPD Communications, 24 hours a day, 365 days a year.

Health and Safety Inspections

The Office of Housing and Residence Life performs residential inspections at mid-year, usually during the winter break. Residents are notified beforehand of the inspection process. The inspections are conducted to identify safety violations as well as conditions which may be detrimental to the health or well being of the wider residential community.

The inspections include a visual examination of electrical cords, sprinkler heads, smoke detectors and other life safety systems. In addition, each room is examined for the presence of prohibited items such as candles, halogen lamps, open coiled appliances, pets, etc. Rooms are also examined for evidence of prohibited activity such as smoking in the room, removal of door closers, unauthorized door locking or alarm mechanisms, removal of security screens or other equipment, tampering with life safety equipment, etc. This inspection also includes a general assessment of cleanliness of the room, including food and waste storage.

Conditions warranting follow-up are reported to the residential program staff, e.g., Hall Directors and Graduate Assistances, for follow-up. These staff members are expected to communicate with those residents apply sanctions which can range from fines to expulsion from housing; and to document such follow up.

The resident's signature on the Housing and Residence Life contract, required in order to take occupancy, signifies their acceptance of and responsibility for abiding by residential and University policies as provided through all printed publications, web sites, email and other vehicles. Specific Health and Safety policies and procedures are outlined in the Student Handbook as well as the Housing and Residence

Life contract. Per the contract, Housing Services may enter any room at any time for the purposes of inspection, establishment of order, maintenance, extermination, inventory correction, cleaning, or in case of emergency or other reasonable purposes.”

FIRE DEFINITIONS

Fire: Rapid oxidation of combustible material accompanied by heat, light and smoke of combustible material, which is found outside of its normal appliance, whether or not it is extinguished prior to arrival of emergency.

Fire-related Deaths: Number of persons who were fatalities because of a fire incident, including death resulting from a natural or accidental cause while involved in fire control, attempting a rescue, or persons escaping from the fire scene (an individual who dies within one (1) year of injuries sustained as a result of a fire).

Fire-related Injuries: Number of persons receiving injuries from fire-related incidents, including an injury from a natural or accidental cause who received medical treatment at a local medical facility. This includes first responders attempting to control the fire, attempting a rescue, or persons escaping from the fire scene. Persons may include students, faculty, staff, visitors, firefighters, or any other individuals.

Estimated U.S. Dollar Loss Related to Fire Incidents: Estimated total U.S. dollar loss of both contents and structure or property destroyed because of a fire incident, not loss of business.

Evacuation Procedures Posted: When a fire alarm is activated, evacuation is mandatory. DO NOT use elevators; evacuate the building using the nearest available exit.

Fire Alarms Monitored by UPD: Fire alarms are monitored 24 hours a day, seven days a week, 52 weeks a year by UPD Communications.

Fire Safety Training Programs Delivered: Number of training programs delivered by the Office of Environmental Health and Safety or other responsible persons of authority within the University or city of Greensboro to occupants of residence concerning fire prevention and preparedness.

Buildings Equipped with Fire Alarm Systems and Smoke Detectors: Buildings that have functional fire alarm systems and smoke detectors installed. Please note, all residence halls are equipped with a functional fire alarm system and smoke detectors.

Buildings Protected with Automatic Sprinkler System Throughout: Indicates an automatic sprinkler system protects all areas of a building. Please note, all residence halls with exception of Morrow Hall are equipped with sprinkler systems. Residence Halls have wet-pipe automatic sprinkler systems

Emergency Evacuation Drills (formerly known as Fire Drills): The number of supervised scheduled drills or actual events at campus residence halls, which are facilitated by the Office of Environmental Health and Safety. Various drills are conducted throughout the year to familiarize students, faculty and staff with emergency procedures and individual roles. Each semester EHS facilitates at least one (1) emergency evacuation drill targeting all residential halls.

FIRE POLICIES FOR ON-CAMPUS STUDENT HOUSING FACILITIES

Be prepared for a fire

Fire evacuation drills are mandatory. Students failing to vacate are subject to disciplinary action. Participate in all fire evacuation drills as if they were an actual emergency. False alarms are every serious and should be reported.

- If you have a disability, make sure you are included in the escape planning.
- Learn the location of all building exits. You may have to find your way out in the dark.
- If a fire occurs, smoke detectors reduce the chance of casualties. Don't disable them.
- Fire sprinkler systems can save lives and property. Don't hang anything on the sprinkler heads and pipes.
- Portable fire extinguishers can put out small, contained fires. Don't play with them.

Smoking is prohibited in the building.

Candles, halogen or "Torchiere" lamps, incense burners and potpourri pots are forbidden in residence halls.

If you have to escape through smoke, get low and go under the smoke to your exit. Use the stairs, never an elevator during a fire.

If a fire starts in a microwave oven, keep the door closed and unplug the unit. Don't try to remove the burning container from the microwave. Use microwave-safe cookware.

Tampering with, vandalizing or misusing fire safety equipment is prohibited and constitutes reasons for eviction from the residence hall and possible suspension or expulsion from the University. Fire safety equipment includes, but is not limited to, alarms, extinguishers, smoke detectors, door closures, alarmed doors, and sprinklers. Failure to evacuate during a safety drill will result in disciplinary action. Items that are flammable such as fuel, etc., may not be stored in a resident's room or apartment. Items that require an open flame to operate or which produce heat (i.e., Bunsen burners, lit candles, alcohol burners, grills) are not allowed in resident's rooms. Residents must further agree to abide by the safety regulations as stipulated in the Housing contract.

1. Portable Electrical Appliances: Hot plates, halogen lamps, immersion coils, air conditioners, freezers, dishwashers, washing machines, and open-coil appliances are prohibited in University residences as they pose a threat of electrical overload and/or fire.

Microwaves, computers, stereos, televisions, radios, irons, non-commercial hairdryers, and other similar appliances are permitted, unless specifically prohibited by the residence staff. All appliances must have a manufacturer's label that show the electrical ratings and listing by a nationally recognized testing laboratory (e.g., ETL, UL, etc). We strongly recommend the use of surge protectors(s).

Refrigerators larger than four (4) cubic feet internal dimensions (each resident may have one [1] refrigerator in residence halls where refrigerators are not provided). Microfridges are provided in some residence halls.

Caution should be taken to prevent fire hazards resulting from excessive use of appliances and over-dependence on power strips and extension cords.

Lamps: A Special Safety Advisory – The use of halogen lamps is prohibited.

- Carefully read all safety instructions and warnings that accompany any lamp.
- Never use bulbs of a higher wattage or of a different style than is recommended by the manufacturer's instruction.
- Never remove or discard a bulb that is hot to the touch; don't try to operate a lamp that has damaged or missing parts.
- Do not place lamps near clothing, draperies, or bedding, as incidental contact with the lamp bulb could ignite the material
- NEVER place materials such as towels or clothing on top of lamps.
- Avoid placing lamps in location where they may be knocked over.
- Always remember to turn off or unplug any lamp when changing bulbs or when leaving your room/apartment.
- Taking proper precautions and guarding against potential hazards posed by lamps will help ensure community safety.

2. Smoking: Smoking, including hookahs and other smoking paraphernalia, is prohibited in all residential buildings, and outdoors within 20 feet of windows and doors. Some houses have additional restrictions. Those who violate this policy may face disciplinary actions, fines, and possible termination of their Housing Agreement.

3. Open Flames: Fire or smoke producing articles, such as Bunsen burners, portable stoves, kerosene lamps, cut trees, incense and candles are prohibited in residence halls. Possession of hibachis, barbecue grills, smokers, potpourri burning units or other fire-starting devices/substances is prohibited in residence halls, as is their use in residential areas or adjacent outdoor space without staff supervision. Violators are subject to judicial action and criminal prosecution.

RESIDENCE HALLS

Barbee Hall - 6 floors, masonry construction with a built-up-roof.

Silent Knight FS 1000 FACP

Viking Sprinkler system (all wet)

One emergency evacuation drill each semester

Vanstory Hall - 3 floors, partial basement, masonry construction with a built-up-roof.

Silent Knight FS 1000 FACP

Viking Sprinkler system (all wet)

One emergency evacuation drill each semester

Morrow Hall - 3 floors, masonry construction with a built-up-roof.

FCS FACP

No sprinkler

One emergency evacuation drill each semester

Morrison Hall - 3 floors, masonry construction with a built-up-roof.

Silent Knight FS 1000 FACP

Viking Sprinkler system (all wet)

One emergency evacuation drill each semester

Holland Hall - 3 floors, partial basement, masonry construction with a pitch roof.

Silent Knight FS 1000 FACP

Viking Sprinkler system (all wet)

One emergency evacuation drill each semester

Curtis Hall - 3 floors, partial basement, masonry construction with a built-up-roof.

Notifier FACP

Viking Sprinkler system (all wet)

One emergency evacuation drill each semester

Cooper Hall - 4 floors, partial basement, masonry construction with a built-up-roof.

Silent Knight FS 1000 FACP

Viking Sprinkler system (all wet)

One emergency evacuation drill each semester

Village 1, 2 & 3 complex – 3 floors, masonry veneer construction with a pitch roof.

Simplex 4100 FACP

Viking Sprinkler system (wet and dry)

One emergency evacuation drill each semester

Village 4, 5 & 6 complex – 3 floors, masonry veneer construction with a pitch roof.

Simplex 4100 FACP

Viking Sprinkler system (wet and dry)

One emergency evacuation drill each semester

Haley Hall - 3 floors, masonry construction with a built-up-roof.
Silent Knight FS 1000 FACP
Viking Sprinkler system (all wet)
One emergency evacuation drill each semester

Pride Hall - 3 floors, masonry construction with a built-up-roof.
Fire Lite FACP
Viking Sprinkler system (all wet)
One emergency evacuation drill each semester

Aggie Suites Building E - 3 floors, masonry construction with a built-up-roof.
Simplex 4000 FACP
Viking Sprinkler system (all wet)
One emergency evacuation drill each semester

Aggie Suites Building F - 3 floors, masonry construction with a built-up-roof.
Simplex 4000 FACP
Viking Sprinkler system (all wet)
One emergency evacuation drill each semester



**Reported Fires for 2009 by Building and Location for All North Carolina
Agriculture & Technical State University On-Campus Residence Halls**

Location	Number of injuries that required treatment at a medical facility	Number of deaths related to fire	Value of property damage caused by fire	Case Number
On Campus Residence Halls	0	0	0	0
Aggie Suites "E"	0	0	0	0
Aggie Suites "F"	0	0	0	0
Aggie Terrace	0	0	0	0
Aggie Village 1	0	0	0	0
Aggie Village 2	0	0	0	0
Aggie Village 3	0	0	0	0
Aggie Village 4	0	0	0	0
Aggie Village 5	0	0	0	0
Aggie Village 6	0	0	0	0
Barbee Hall	0	0	0	0
Cooper Hall	0	0	\$200.00	09-0371
Curtis Hall	0	0	0	0
Haley Hall	0	0	0	0
Morrison Hall	0	0	0	0
Morrow Hall	0	0	0	0
Pride Hall	0	0	0	0
Vanstory Hall	0	0	0	0

**Reported Fires for 2009 by Building Location For All North Carolina
Agriculture & Technical State University On-Campus Residence Halls**

Location	Total Fires in Each Building	Fire Number	Date	Time	Cause of Fire
On Campus Residence Halls	0	0	N/A	N/A	N/A
Aggie Suites "E"	0	0	N/A	N/A	N/A
Aggie Suites "F"	0	0	N/A	N/A	N/A
Aggie Terrace	0	0	N/A	N/A	N/A
Aggie Village 1	0	0	N/A	N/A	N/A
Aggie Village 2	0	0	N/A	N/A	N/A
Aggie Village 3	0	0	N/A	N/A	N/A
Aggie Village 4	0	0	N/A	N/A	N/A
Aggie Village 5	0	0	N/A	N/A	N/A
Aggie Village 6	0	0	N/A	N/A	N/A
Barbee Hall	0	0	N/A	N/A	N/A
Cooper Hall	1	1	05/07/2009	2106 hrs	Incendiary
Curtis Hall	0	0	N/A	N/A	N/A
Haley Hall	0	0	N/A	N/A	N/A
Morrison Hall	0	0	N/A	N/A	N/A
Morrow Hall	0	0	N/A	N/A	N/A
Pride Hall	0	0	N/A	N/A	N/A
Vanstory Hall	0	0	N/A	N/A	N/A



